

# Healthier Muskingum County Network Charter

The purpose of Healthier Muskingum County Network (HMCN) is to facilitate the collaboration with community partners to enhance the quality of life and health outcomes of all Muskingum County residents.

- Complete Community Health Assessment
- Implement Community Health Improvement Plan
- Collaborate with partners to limit duplicating efforts
- Promote connections and resources



## Activities

- Community Health Assessment (CHA)
  - Focus Groups
  - Key Informants
  - Adult Opinion Survey
  - Review the CHA
- Community Health Improvement Plan (CHIP)
  - Prioritization Day
  - Partner MOU's, Workgroups, & Progress Reports
  - Tracking Progress
  - Collaboration of Community Needs

## Roles & Responsibilities

### Administrative Assistant (ZMCHD)

- Record meetings
- Document meeting minutes

### Partners

- Participate in meeting
- Network and invite community stakeholders
- Share organization, resource updates, and guest speaker topics

### Guest Speaker

- Share presentation/talking points to HMCN facilitator before meeting
- Notify HMCN if we are allowed to record presentation and share with other partners
- Provide contact information

### Facilitator (ZMCHD)

- Prepare and send out meeting invites, agenda, and minutes
- Prepare meeting content
- Network and invite new partners

### Workgroup Facilitators

- Participate in developing meeting agenda
- Report status to action steps/objectives
- Network and invite community stakeholders
- Share organization, resource updates, and guest speaker topics

## Meetings & Guidelines

### Meetings

- Held monthly
  - In person, virtual, and/or hybrid
- Work groups from priority areas will give updates
- Guest speaker
- Workforce development/CEU's for Priority Areas
- Share upcoming opportunities and resources

### Guidelines

- Everyone participates in meetings and encourages participation in activities
- Everyone contributes and helps research ideas for ways to enhance our community and HMCN
- Everyone is respectful of each other's ideas and time, this is a safe environment.